Jasper Area Family Services Center

1400 19th St. West
Jasper, AL 35501

Job Description

Job Title: Infant/Toddler Teacher

Reports To: Center Director and UAB Early Head Start Director

Date: Updated 06/25/2025

General Summary

The Infant/Toddler Teacher is responsible for creating and implementing a developmentally appropriate, safe, and nurturing learning environment that promotes the physical, social, emotional, and cognitive growth of infants and toddlers. This role requires collaboration with families, staff, and community partners to support individualized learning and positive developmental outcomes.

Key Responsibilities

1. Prepare a well-organized, age-appropriate learning environment with relevant materials and equipment for daily activities.
2. Plan and implement individualized and group learning experiences that support active exploration, choice, and discovery.
3. Assist with daily routines, including mealtimes (breakfast, lunch), snacks, toileting, and rest periods.
4. Maintain a clean, safe, and engaging environment that includes designated areas for learning, eating, playing, sleeping, and hygiene.
5. Conduct ongoing child observations and developmental assessments to inform lesson planning and individualize care and education.
6. Coordinate and participate in safe, age-appropriate field trips and enrichment activities.
7. Implement positive behavior guidance strategies consistent with Early Head Start Performance Standards and best practices in early childhood development.
8. Engage and collaborate with parents through regular communication, conferences, and participation in center events.
9. Attend required staff meetings, professional development trainings, and conferences to enhance skills and knowledge.
10. Ensure compliance with Head Start safety protocols and health regulations at all times.
11. Must be able to lift and carry children or classroom items up to 30 lbs regularly.
12. Demonstrate strong teamwork and collaboration skills in a cooperative, supportive classroom and center environment.
13. Must comply with all federal, state, and program regulations and standards, including Child Abuse and Neglect (CAN) reporting requirements.

14. Must pass a comprehensive background check as required by program and licensing standards.

Minimum Qualifications

- A minimum of a Child Development Associate (CDA) credential with a focus on infant/toddler development, or an equivalent credential or coursework in early childhood education/development.
- Successful completion of a comprehensive background check and ongoing compliance with CAN reporting regulations.
- Current certification in CPR and First Aid.
- Annual TB screening required.
- Strong interpersonal skills, a positive attitude, and a commitment to being a team player in a collaborative early childhood setting.
- Demonstrated knowledge of child development principles and a passion for supporting the growth and well-being of young children.
- Commitment to maintaining compliance with Head Start Program Performance Standards, state licensing requirements, and JAFSC policies.

To apply, please submit your resume and proof of qualifications to:

Jasper Area Family Services Center
1400 19th St. West, Jasper, AL 35501

Send resume to: jafsc.info@gmail.com by July 9, 2025.

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